



# Deschutes County 9-1-1 Service District User Board Meeting Minutes

**Date & Time:** Tuesday, March 15, 2016, at 1000 hours

**Location:** Deschutes County 9-1-1, 20355 Poe Sholes Drive, #300, Bend

**Attendees:** Steve Reinke, Sara Crosswhite, Megan Craig, Rick Silbaugh, Tom Anderson, Paul Garrison, Dave Tarbet, Denney Kelley, Roger Johnson, Alan Unger, Tim Moor, Sean Hartley, David Phillips, Paul Kansky, Larry Fulkerson, Cari Elliston, Beth Casper, Andrew Zaiser, Julie Lovrien, Dave Doyle, Evan Clark, Chris Perry, Ruben Rokosh, Bob Madden, and Nanette Howard.

**1. Call to order and introductions** – Steve Reinke, Director

Steve Reinke introduced Dean Heistand of ADCOMM Engineering Company and Brian Hudson and Monica Lynn of DELTAWRX.

**2. Approval of User Board meeting minutes**

Roger Johnson moved to approve the February 16, 2016 meeting minutes; Tim Moor seconded; motion carried.

**3. Public comment** - None

**4. Staff reports**

Steve Reinke reported the ballot measure for the tax levy is set for the May 17, 2016 election. Users are refining the message for the voter's pamphlet. The Harris contract and the Oregon Department of Transportation (ODOT.) agreement have been approved by the Governing Board, and the project is underway and expected to be completed by October.

Sara Crosswhite reported the Everbridge project is moving forward, and the plan is to go live during the first week of April 2016.

Megan Craig announced there are four new employees in various stages of training. Of the 20 applications recently received, seven applicants will be invited to an interview.

Steve Reinke commended Whitney Hale, Deschutes County Public Information Officer, for assisting 9-1-1 with its Facebook recruitment efforts. Finding applicants who meet minimum qualifications has been a significant challenge.

**5. RMS/CAD Consulting Project Update**

Rick Silbaugh advised nine applicants will be interviewed Wednesday and Thursday of this week for the Public Safety Systems Specialist position.

## **6. Radio Project and Project Review Team Update**

Rick Silbaugh briefed the Board on several key points. He indicated things are moving along very well now since the contracts have been signed. The biggest challenge is maintaining the existing VHF 800 system. Training for users and dispatchers is going to be key while transitioning to the new system. He also urged users to consider total long-term maintenance costs on equipment they are looking at purchasing. Tim Beuschlein can help them to assess the costs associated with a purchase.

The mobile data computers have been experiencing problems since May of 2015. Redhawk Network Security was initially contracted with to make a security assessment, but the scope of their work has been expanded to identify the problems and make recommendations.

In response to Denney Kelley's concern over officers no longer reporting problems, Rick Silbaugh confirmed vehicle logs have been inconsistent, but Redhawk should be addressing that as well.

Steve Reinke advised PulsePoint is working well other than one configuration glitch that caused a brief interruption.

Steve Reinke asked the Board about its interest in having the District become a service provider for end user mobile and portable radio maintenance on a fee basis. The consensus of the Board was to develop the option further and return with a proposal.

## **7. Fiscal Year (FY) 2017 Budget**

Steve Reinke reviewed the FY 2017 budget fiscal with the Board, pointing out significant line items. Roger Johnson moved to advance the proposed FY 2017 budget through the rest of the budget approval process; Tim Moor seconded; motion carried.

## **8. Other Items or Good of the Order**

Commissioner Unger announced Gary Ollerenshaw was selected to serve as a co-chair to organize the campaign for the 9-1-1 levy. He encouraged anyone interested to contact him or Mr. Ollerenshaw if they would like to share any thoughts or ideas.

## **9. Adjournment**

The next scheduled 9-1-1 User Board meeting is Tuesday, April 19, 2016, at 1000 hours at Deschutes County 9-1-1.

Minutes respectfully submitted by Steve Reinke and Nanette Howard.