

Sign Permits

Application Requirements:

1. Complete a sign application form and provide appropriate original signatures.
2. Attach correct fee.
3. Two complete sets of plans drawn to scale including:
Dimensions of the proposed sign,
Dimensions of the existing signs on the property,
A plot plan that shows all property lines and existing and proposed signs, existing structures, parking, landscaping, lighting, etc.,
Structural details of supports, framing, bracing and footings where applicable, and electrical equipment and lighting.

NOTE:

- A separate application is required for each sign.
- Signs with electrical wiring in or on the sign require an electrical permit from the Deschutes County Building Safety Division.
- Signs over six (6) feet in height may require a building permit.